

THE UNIVERSITY BARGE CLUB

Meeting of the Executive Committee

June 7, 2011

The Executive Committee of the University Barge Club met on Tuesday, June 7th, 2011 on the front porch of the Barge Club. The meeting was attended by Howard Greenberg, President, Chris Blackwall, Mitch Budman, Bart Isdaner, Brian McLelland, Alan Robinson, Rick Wegryn and Jen Wesson. President Greenberg chaired the meeting. Guests: Margaret Meigs, representing the SN, John Curtin, Captain.

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Agenda Items	Discussion	Action
1. Call to Order.		Howard called the meeting to order at 6:30 p.m.
2. APPROVAL OF MINUTES.	The final edits to the May 3, 2011 minutes have not yet been circulated.	Vote on approval of the minutes was adjourned until the July 5, 2011 meeting.
3. PRESIDENT'S REPORT	<p>A. Job Descriptions</p> <p>There was discussion concerning the job descriptions for the Coxswain, House and Elective Committee Chairs, and Captain.</p> <p>Margaret discussed that the Coxswain has charge of the log book, but is not currently involved in the electronics improvement.</p> <p>The Captain will continue the electronic log book improvements and the Coxswain will compile the electronic data at the end of the year.</p> <p>Mitch suggested the possibility of a mid-year test to assemble the data compiled to date.</p> <p>Jen explained the intended role of the Coxswain with regard to the admission of Associate members. The Elective Committee will recommend Associate members for participation in a program to be run by the Coxswain, or his designee.</p> <p>There was agreement that the Associate member provision, as written, envisions a formal associate summer program. The EC must review and approve a written program for associate members. Associate members must be involved in the program.</p> <p>Jen stated that there comprehensive boat-handling/usage rules are currently in place</p>	<p>The EC accepted the job descriptions with the condition that there be annual submission and approval by EC of associate member program, starting this year.</p>

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	<p>with enforcement by the Coxswain. However, sponsors of new members must take an active role with the Coxswain in explaining and enforcing these rules.</p> <p>B. Henley/Springside Boats</p> <p>The EC discussed a formal resolution extending congratulations and best wishes for success to the UBC Henley Men’s Eight Oared Shell in its participation in the Thames Challenge Cup and to the Springside Women’s Quad in the US Rowing Youth Invitational.</p> <p>C. Signs</p> <p>Howard was thankful for the signs that have recently been posted in the boathouse. Final placement has not yet been determined. The House Committee was assigned ultimate authority in the determination of the location of the signs.</p> <p>D. Security</p> <p>Howard received a report detailing thefts at the boathouse from 2007 to 2011. Signs have been posted alerting the membership to the recent spate of thefts and vigilance has been raised among all those who use the boathouse. Resolved that the membership will remain vigilant.</p> <p>E. CPR Training</p> <p>Mitch reported that 36 students attended the CPR class and were certified for 2 years. It was resolved to repeat the class in 2 years’ time. The House Committee is looking into the purchase and location for a small cabinet to house the AED device in the main stairwell. Many thanks to Mitch for organizing the event.</p> <p>F. Log Book</p> <p>The Captain reported that the new computer for the electronic log has arrived; investigation is continuing into hardware to support a larger, touch screen monitor as well the best method to merge the existing</p>	<p>The EC adopted a Resolution extending congratulations and best wishes for success to the UBC Henley Men’s Eight Oared Shell in its participation in the Thames Challenge Cup and to the Springside Women’s Quad in the US Rowing Youth Invitational</p> <p>House Committee will place signs in the Boathouse.</p>

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	<p>data.</p> <p>G. Members Lists and Collections</p> <p>Howard announced that the Secretary maintains the membership list, the Elective Committee proposes additions, and the Treasurer proposes deletions. All thanked Dixon for his consistent efforts to contact members and resolve delinquent accounts. Dixon noted that the new procedure for payment of the initiation fee should greatly simplify the process. The membership list will be reviewed again to ensure that all active, Lilacs, and non-resident members are properly identified.</p>	
<p>4. TREASURER’S REPORT</p>	<p>Dixon reviewed the P/L for the month. The finances are in good shape and within budget. Notable are the decrease in location fees from this year to last 0/\$7000 and the addition of the Henley Fund (\$2600) as a temporary place keeper. Dixon is continuing to work resolutions of delinquent accounts which have helped the bottom line.</p> <p>Dixon reminded those leaving checks in his locker to clearly label and identify the application/source of the check. This will greatly assist him in identifying and depositing the check with Pat.</p>	<p>The EC accepted the Treasurer’s report</p>
<p>5. REPORT OF THE COXSWAIN</p>	<p>The Coxswain’s Report was read by Bart Isdaner. A new convertible 4-/4x has been ordered and should be available for the Fall racing season; storage will be in the main bay in the reconfigured space vacated by the Bo Lea once sold. The Coxswain reminded the membership <u>not</u> to push off the dock with the oars. Many starboard oar tips have been damaged in this fashion.</p>	<p>The EC accepted the Coxswain’s Report</p>
<p>6. HOUSE COMMITTEE REPORT</p>	<p>Brian has obtained a quote on refinishing the hard wood floors, including a separate quote for repairing the floor beneath the water heater reconfiguration. The refinishing should include sanding, sealing and two coats of polyurethane. The consensus was that this work is best done as one complete job in the off season, but before the cold weather sets in (November). Brian will obtain additional quotes.</p> <p>The City recycling/trash schedule has changed; Monday – trash and recycling;</p>	<p>The EC accepted the Committee’s report.</p>

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	<p>Friday – trash. Brian is investigating ways to ensure that recycling and trash are kept separate. Please stay alert.</p> <p>Brian is working with Paul Meyer and Rob Fleming to trim the rose bushes on the down river side of the dock. They will rejuvenate! Thanks to Paul and Rob. Brian is continuing to work with Paul and Rob to develop a long term landscaping plan for all the grounds. Care will be had to coordinate with the proposed 1871 Foundation Drainage Plan.</p> <p>Brian has ordered (and fronted the money for) new UBC/US flags for the deck. Look for our colors to shine a little more brightly soon.</p> <p>All gave thanks to Fod Vick for his repair of the lights in the weight room.</p> <p>Planning is continuing for the renovation of the women’s locker room this winter with an estimated budget of \$25,000. Brian and Dixon are working on cabinetry quotes, with the possibility of including a double vanity in the men’s locker room in the scope of the project.</p>	
<p>7. LILACS REPORT</p>	<p>Alan Robinson gave the Lilacs Report. Plans are proceeding for the 100 Mile Dinner on June 18th; however to date only 12 responses have been received. Discussion was had on how to increase attendance, including ways to send notice to the membership. Notice has been posted in the boathouse, and it was agreed to request the Secretary to send a single message email advertising the event. The hope is that in excess of 70 will attend.</p> <p>The Lilacs warden will review procedures for depositing of security checks for rentals. Mitch suggested that best practice would be to deposit all security checks, and to return the deposit by separate UBC check.</p>	<p>The EC accepted the report.</p>
<p>8. REPORT OF THE ELECTIVE COMMITTEE</p>	<p>Jen circulated a newly drafted one page list of information and guidelines for the membership process. The EC will vote to accept the document at the July meeting.</p> <p>Jen reminded the membership that guests should not be rowing more than 60 miles, at which point they should be brought into the membership process. Guests should be</p>	<p>The EC accepted the Committee’s report.</p>

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	<p>indicated in the log book with a [G] and prospective members with a [P].</p> <p>Jen reported that the membership process is proceeding in accord with the Strategic Plan; however, the Committee needs to review the number of members assuming non-residency status to evaluate the effect on the financial aspects of the Plan.</p>	
<p>9. TTEHOSR INFORMATION</p>	<p>The Volunteer Breakfast is planned for Saturday from 8-11. The presentation should be short, but very sweet. We expect a great turnout. Please help get the word out along the Row. Thanks to the many volunteers who made this event possible.</p>	
<p>10. SN INFORMATION</p>	<p>Margaret reported that the Schuylkill Navy has requested 2 UBC/CHA launches for the SN Regatta, with launch drivers. We currently only have one launch available; Margaret will speak to Bruce about a second. Margaret and Paul have volunteered to drive at the race, but an additional driver(s) will be needed if a second launch can be secured.</p> <p>The Viking Rowing Club has put out a general request to the SN to borrow a 2x and a 4x for the SN Regatta. Discussion ensued on the Club's policy on lending boats to other clubs. Generally, no request has been denied as long as the boats are not in use by a member, and there is a member/sponsor for the boat loan.</p>	
<p>11. 1871 FOUNDATION INFORMATION</p>	<p>No report.</p>	
<p>12. OLD BUSINESS:</p>	<p>None</p>	
<p>13. NEW BUSINESS</p>	<p>None</p>	

ADJOURNMENT: President Greenberg adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Richard E. Wegryn, Jr., Secretary