

THE UNIVERSITY BARGE CLUB

Meeting of the Executive Committee

April 5, 2011

The Executive Committee of the University Barge Club met on Tuesday, April 5th, 2011 in the Lilacs Room of the Barge Club. The meeting was attended by Ludlow Miller, President, John Basinski, Chris Blackwall, Mitch Budman, Al Doering, Bart Isdamer, Howard Greenberg, Vice President, Brian McLelland, Matt Morano, Jay Pattison, Dixon Shay, Bill van der Linde and Jen Wesson. Vice President Greenberg chaired the meeting and Rick Wegryn, Acting Assistant Secretary, recorded the minutes. Guests: Lisa Dunlop, representing TTEHOSR, Margaret Meigs, representing the SN, John Curtin, Captain, Anselm Sauter, and Emy Halpert.

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Agenda Items	Discussion	Action
1. CALL TO ORDER.		Ludlow called the meeting to order at 6:30 p.m.
2. APPROVAL OF MINUTES.		The minutes of March 1, 2011 meeting were approved.
<p>3. PRESIDENT'S REPORT</p> <p>1. Report from the subcommittee re: modification of the Coxswain job description and discussion; 2. Jay Hill proposed By-law changes;</p> <p>3. Use of the ladies locker room by Springside crew team;</p> <p>4. Developing protocols consistent with By-laws for: use of the Club; Lilacs membership, etc.</p> <p>5. Pull for Fred Report – April 2.</p>	<p>The Coxswain and the sub-committee on coxswain/boatman duties reported that they had reached an understanding about the general principles involved in transitioning non-essential responsibilities to various UBC committees. Boatings and regattas will be assumed/retained by the Captain. The details, including a schedule for the transition, is to be worked out and agreed upon. JHill supports the recommendation of the sub-committee.</p> <p>There have been complaints concerning SS bags left in the ladies locker room. The Coxswain reported that sustained efforts continue to be made not to interfere with the normal operation of the Club.</p> <p>Howard reported on the need to develop protocols for Social/Lilacs members and for the commercial use of the Club. Chris suggested that the twin goals of the protocols should be revenue and collegiality.</p> <p>John Basinski and Jay Pattison reported that a committed cadre of Club members and</p>	<p>The final recommendation of the sub-committee, subject to approval by the Coxswain, will be presented to the EC for approval.</p> <p>The EC rule to stow the bags in the weight room will be enforced when practicable. The House Committee/Brian will monitor enforcement and report to the EC.</p> <p>Howard will suggest a process to develop protocols for EC approval.</p> <p>All were thankful for the extraordinary volunteer efforts being conducted on Fred's</p>

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	<p>family worked the event all day at UBC on April 2nd. The event raised over \$10k along the row. Mitch reported that Malta is conducting additional fundraising efforts.</p>	<p>behalf.</p>
<p>4. TREASURER’S REPORT</p>	<p>Dixon reviewed the financial statements and the accounts receivable, noting that most were under control. The account of Larry Blake has been resolved and paid in full.</p> <p>Pat Lalonde suggested a revised procedure for the payment of dues/fees by new members. Dixon and Jen reported that the existing procedure is working well.</p> <p>Bart suggested that since the dues increase was included in the approved Club annual budget, no additional notice will be given to the membership. Dixon requested an additional meeting of the Strategic Planning Committee or of the EC on the Strategic Plan.</p> <p>Mitch noted that the installation of the water heaters came in \$12k under the projected cost due to the efforts of Dixon.</p>	<p>The EC accepted the Treasurer’s Report.</p>
<p>5. TTEHOSR REPORT</p>	<p>Lisa reported that current efforts continue to focus on marketing and completion of the revised/upgraded website which is almost ready to be launched. Marketing efforts have focused on attracting those groups who may have lost touch during the flood years. Deirdre Mullen has agreed to again host the successful HOSR breakfast on June 4th to both thank and encourage our committed volunteers.</p>	
<p>6 SN REPORT</p>	<p>Margaret reported that the Water Resources Association of the Delaware River Basin, thanks to its Board Member Alan Robinson, is honoring the SN at its annual recognition dinner at the Downtown Club on April 20th. All are encouraged to attend, see http://www.wrdrb.org/events.asp.</p> <p>There have been reports of boats capsizing while in restricted waters. In addition, numerous boats, exclusive of UBC/SS/CHA have been observed without required forward and aft lighting. The Coxswain reported that the Fish and Boat Commission has</p>	

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	<p>enforcement jurisdiction.</p> <p>UBC is required to provide 2 launches with 2 drivers for the Stotesbury, SN, IDR and PYR; and 1 launch with a driver for each of the other regattas in the SN series.</p> <p>Volunteers are encouraged, please see the Coxswain.</p>	
<p>7. LILACS REPORT</p>	<p>Matt reported that the Annual Spring Clean-up will be held on Sunday, April 10th beginning at 8:30am. Russ will deliver mulch.</p> <p>The cost of food and beverages at the Annual Meeting, estimated to be between \$1,300 and \$2,000 are included in the budget. Ludlow agrees with this policy as a way to encourage attendance at the meeting.</p> <p>The committee is in the process of reviewing the form contracts used for Club rentals which was last completed 2 years ago.</p> <p>Margaret recommended that No Smoking and Recycling signs be available for posting in the Lilacs room and kitchen respectively, expressly for events with outside members. Matt will investigate and propose signage.</p> <p>Matt and Brian will replenish the Club beverages through Mitch's account with the Restaurant Depo.</p>	<p>The EC accepted the Lilacs Report.</p> <p>Al moved, Jay Pattison second, approved that the Club underwrite cost of food and beverage at the Annual Meeting. The Motion passed.</p>
<p>8. REPORT OF THE ELECTIVE COMMITTEE</p>	<p>Jen reported that three candidates remain in the pipeline: Elizabeth Sauter, James Purtill, and Maria McDevitt. Tom Barron has initiated but not completed the process.</p> <p>The Elective Committee will be meeting to devise protocols to meet the goals of the Strategic Plan.</p> <p>Jen will be working with Pat Lalonde to secure essential information on the membership including social members, change of status and date of membership. Mitch stated that date of membership information was maintained by the Club in recent years, and should be recoverable.</p>	<p>The EC accepted the Elective Committee's report.</p>

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<p>11. REPORT OF THE COXSWAIN</p>	<p>The Coxswain reported that he discovered a rigger on the CIB had been collapsed through an accident; however no report of the accident was made in the computer or paper log.</p> <p>The fireplace screen was broken off, again with no report. The Coxswain recommended instituting an instructional program on how to light the fireplace both for members and guests.</p> <p>Merrill Hilf stepped through a rotten board on the dock. The Coxswain is in the process of devising a plan for dock repairs pending the overall replacement of the dock. Dixon has discussed quotes with contractors including Sullivan in New York who is replacing the Canoe Club dock. John Basinski suggested that the new dock design should include a longer ramp to accommodate larger boats.</p> <p>Through the joint efforts of CHA/SS/UBC the Club has purchased an Automated External Defibrillator (AED) for the shared cost of \$430. The Coxswain solicited input on the placement/hanging of the device. Dixon raised concern for liability that could be attributed to the Club due to improper or negligent use of the Defibrillator. John Basinski stated that the Good Samaritan Rule applies under PA as long as the person administering is certified. The SN has offered classes in certification. Chris will investigate a plan to offer certification classes to the membership.</p>	<p>The Club purchased AED will not be hung for use pending EC approval of a plan to offer certification classes. Chris to investigate and propose a plan to the EC.</p>
<p>12. HOUSE COMMITTEE REPORT:</p> <p>1. Women's locker room preliminary renovation plans</p> <p>2. Landscaping</p>	<p>Brian reported that the sub-committee on the women's locker room renovation, including Dixon and Kelly Ennis, is in the process of conducting meetings to complete comprehensive plans for the renovation. The next meeting is April 7th. Dixon reported that "dead space" will be utilized to increase useable space without increasing the footprint. John Basinski offered to donate labor for the millwork (lockers and cubbies).</p> <p>Brian is meeting with Paul Meyer and Rob</p>	<p>The EC accepted the House Committee report.</p>

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<p>3. Hot Water System</p> <p>4. Flooring Plans</p> <p>5. Volunteers still welcome</p>	<p>Fleming to formulate long term landscaping plans.</p> <p>After years of planning the new hot water system has been installed and is holding up well under the additional traffic. Brian is contacting flooring contractors to replace the area formerly occupied by the hot water tank and to refinish the Men’s locker room floor. Jeffrey Walker has constructed temporary enclosures for the exposed portions of the new hot water heater, as well as a temporary Masonite covering for the exposed floor.</p> <p>Brian is also contacting flooring contractors concerning estimates for refinishing the Lilacs room floor next winter.</p> <p>Volunteers are welcome to join the committee. Brian plans to set up sub-committees to address each area of responsibility for maintenance and long term repair.</p>	
<p>12. 1871 FOUNDATION REPORT</p>	<p>John Basinski stated that the Foundation is investigating specifications and bids for a new roof. The current roof has had a shorter than expected life, it is believed, because the fire treatment of the cedar shingles has had a negative effect on longevity. The Foundation is committed to a cedar roof, however, due to weight bearing capability of the supporting beams. With the assistance of Jeffrey Walker, an initial bid will be procured this week.</p>	
<p>13. OLD BUSINESS: Computer Log</p>	<p>The Captain reported on the status of the Computer Log. The names of each member are in the process of being entered. In order to increase legibility, there have been suggestions for a bigger (flat screen) monitor that would hang on the wall.</p> <p>Bill stated that he is strongly against the computer log, as the paper log has worked well throughout the history of the Club. Howard stated that the Club is committed to going forward with a computer log. He has seen benefits in the speed of check-out, particularly in large boats.</p> <p>The Coxswain stated that cost of paper log is not an issue, as the Club already has log</p>	

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	<p>pages ready sufficient for the foreseeable future. Jay Pattison stated that the paper log provided a facility to leave notes on equipment and the ability to apprehend at a glance whether a crew had returned.</p> <p>Ludlow stated the computer log is beneficial to compile data on boat usage. The Coxswain stated that some members are not using either the paper or the computer log, and therefore the Club records are incomplete.</p> <p>Mitch stated that the computer program in use at Community Rowing in Boston is state of the art. Howard recommended that this system be investigated to determine its suitability. There will be informal sessions on how to use the computer log prior to the beginning of the Annual Meeting.</p>	
<p>14. NEW BUSINESS</p>	<p>The Coxswain reported that the Club has purchased six new ergs from North Catholic at a discount for the weight room. The old ergs will be sold for \$600 apiece.</p> <p>Margaret suggested that the EC adopt a policy for storage of trophies. The President's Trophy and Founder's Cup are valuable pieces of hardware. It was suggested that the Club could purchase a trophy case to store these trophies, or adopt a policy for their safekeeping.</p> <p>Ludlow asked for suggestions for the Founders & Centennial awards.</p>	

ADJOURNMENT: VP Greenberg adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Richard E. Wegryn, Jr., Acting Assistant Secretary