

# THE UNIVERSITY BARGE CLUB

## Meeting of the Executive Committee

December 7, 2010

The Executive Committee of the University Barge Club met on Tuesday, December 7, 2010 in the Lilacs Room of the Barge Club. The meeting was attended by Ludlow Miller, President, John Basinski, Chris Blackwall, Mitch Budman, Al Doering, Howard Greenberg, Matthew Morano, Brendan O'Malley, Jay Pattison, John Reiss, Dixon Shay and Jennifer Wesson. President Miller chaired the meeting and John Reiss, Secretary, recorded the minutes. Guests: Brian McLelland the SN, and Margaret Meigs and Craig Johnson for the Strategic Planning Committee.

Page 1 of 5

Agenda Items	Discussion	Action
1. Call to Order.	[Prior to the meeting, Jen introduced two proposed members to the EC: Matthew Oyen and Tim Mahoney.]	Ludlow called the meeting to order at 6.30 p.m.
2. APPROVAL OF MINUTES.		The minutes of November 2, 2010 meeting were approved with amendments.
3. PRESIDENT'S REPORT	<p>Al Doering proposed that Chuck Hill be named a Senior Life Member. Once upon a time he was very active, and he has paid active member dues even while being effectively non-resident.</p> <p>Ludlow asked Craig Johnson to give a summary of the Strategic Plan. Craig discussed Seven Steps to build an EC Team (attached). He emphasized that once a decision was made, it should be adhered to by everyone unless there is a change in circumstances.</p> <p>At Ludlow's request for his comments, Paul Laskow suggested that the Strategic Plan needed to be implemented by establishing a business plan with goals and objectives.</p> <p>Al Doering asked whether the growth in active members proposed in the Strategic Plan was limited to active members no matter how developed (e.g. transfers from Lilacs – or was it only newly recruited active members). He proposed a cap on the total number of active members in the Club. After much discussion, the proposal was defeated.</p>	The EC approved Chuck Hill being named a Senior Life Member.

Agenda Items	Discussion	Action
	<p>Warren Hyams proposal to create a non-peak use category of membership was discussed and not accepted.</p> <p>Ludlow requested consideration of holding the Annual Meeting in January rather than April. The EC decided to hold the meeting in April.</p> <p>Ludlow announced his appointment of the Nominating Committee for the nomination of officers for 2011 – 2012 so that the membership would have ample time to let their desires be known.</p>	<p>The Nominating Committee for 2011-2012 officers is:            Greg Heller, Brian McLelland, Jen Wesson, Steve McGuinn, Jay Pattison and Lynn Zeitlin</p>
<p>4. TREASURER’S REPORT</p>	<p>Dixon handed out the income statements, balance sheet, accounts receivable report, and reported the Club’s finances were in good condition. A number of people have been working the ARs, and a list of people being potentially terminated from the Club will be posted shortly.</p> <p>Dixon reported that a new stereo receiver had been purchased at a 50% discount, and members had donated a CD player and speakers. The Clubhouse is being wired so that the music can be played in the Lilacs as well as in the exercise room. A group of volunteers gave their time and skill to install this (see House Committee Report) The total cost, thanks to the volunteers and donors, will be \$350.</p>	<p>The EC accepted the Treasurer’s report.</p>
<p>5. TTEHOSR REPORT</p>	<p>Chris reported that TTEHOSR had been very successful, in part due to the great weather, and many complimentary messages have been received. There were rowers from 21 states and 6 foreign nations: 2,157 scholastic rowers, 1,532 collegiate, 784 open and 825 masters.</p> <p>Revenue from sponsors exceeded \$60,000, which is vital for keeping the entry fees at an acceptable level.</p> <p>Ellen Carver is doing a masterful job of demonstrating the economic benefit to the city and region – which will demonstrate value for the sponsors.</p> <p>Chris reminded the Committee of Fred</p>	

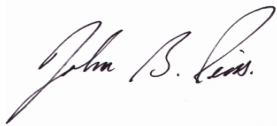
Agenda Items	Discussion	Action
	<p>Duling’s accident, and noted that he and Rick Stehlik had more TTEHOSR medals than any other rowers.</p>	
<p>6 SN REPORT</p>	<p>Brian noted:</p> <p>Fairmount has proposed formation of “The Stewards of the Schuylkill.” Each Club should agree to take care of the river in some way. The SN will develop a list of needs.</p> <p>Bridge to Bridge: the water run-off on Kelly Drive is being mitigated by the construction of basins on the hillside (as well as the tunnel by Strawberry Mansion) so erosion will be eliminated and the eroded areas can be restored.</p> <p>Replacement of the Canoe Club deck. It was noted that the City had agreed to put in \$150,000 of the \$300,000 cost, and that the stakeholders in that area were discussing contributions.</p> <p>Annual mileage needs to be reported by 1/28/2011 as Joe McFadden is going on holiday!</p> <p>The Annual Awards dinner will be March 5. There was agreement there should be a UBC table.</p>	
<p>7. LILACS REPORT</p>	<p>Matt reported that the Holiday Dinner will be at the Corinthian Yacht Club on January 20 from 6:30 p.m. to 9:30 p.m. It has agreed to an open wine and beer bar, and a buffet dinner, for \$65.</p>	<p>The EC accepted Matt’s report.</p>
<p>8. REPORT OF THE ELECTIVE COMMITTEE</p>	<p>Jen noted the introduction of Matt and Tim to the EC and reported, in response to Al Doering’s request, that 13 new members (some of whom were still in process) would be proposed for membership as a result of Elective Committee decisions in 2010: 7 are active and 6 rowing active. That leaves attrition, but the total is not known until fiscal year-end.</p> <p>In response to Al’s question about the availability of lockers, it was noted that membership does not come with a right to a locker, and Jen said that locker allocations</p>	<p>The EC accepted the Committee’s report.</p>

Agenda Items	Discussion	Action
	<p>were left to the Coxswain.</p> <p>Jen raised the question of two members who have been Associate members for years even though they did not qualify. The EC discussed the issue.</p>	<p>The EC decided that the associate members had to become active members or not participate in rowing.</p>
<p>11. REPORT OF THE COXSWAIN</p>	<p>Bruce noted that it was now 4 oars on the water, and if there was any ice on the river, there was to be no rowing. He also stated that if the combined value of the water and air temperatures was less than 90 degrees, there should be no rowing.</p> <p>Bruce noted that the racks around the construction site had been emptied of boats and oars, and all were being stored in the boathouse.</p> <p>The thermostats are not working properly, but that should be fixed by next week.</p> <p>The private bike rack is being moved to the dock – and bikes should be taken through the house and stored in the rack – not left leaning inside the house.</p> <p>The Henley eight oars (used) are to be bought by the 8 and used (either as barter or pre-sold) to rent an 8 in England.</p>	<p>The EC accepted the Coxswains report.</p>
<p>12. HOUSE COMMITTEE REPORT</p>	<p>Brendan reported that the Lilacs table was being gifted back to the Club by Mike Kirwan, and Mike Halpert has agreed to pay for the restoration. It is at the restorer now.</p> <p>Brendan reported that the Committee was in the final stages of deciding on the new hot water system to be used for the replacement</p> <p>Brendan noted that the pin for the WIFI is “Bargees 1871.”</p> <p>Fod Vick donated the materials to fix the broken light fixture in the exercise room, and the repairs are complete.</p> <p>The GE stove donated by Mike Kirwan was transported and installed by Dixon Shay, Matt Morano, Brendan and Mitch Budman.</p> <p>The speaker system is being installed by Dixon Shay, Mitch Budman and Alex Cook.</p>	<p>The EC accepted the report</p> <p>The EC asked the Committee to make the final decision and go ahead with the installation of the new hot water system.</p>

Agenda Items	Discussion	Action
	<p>The equipment was donated by Alex Mamourian and Dixon Shay. The gas fireplace is being serviced on December 13.</p> <p>John Basinski was thanked for a variety of jobs he has been doing around the Boathouse.</p>	
<p>12. 1871 FOUNDATION REPORT</p>	<p>John thanked the Committee for the donation of \$20,361 made by UBC to the UBC 1871 Foundation this year.</p> <p>The Boathouse is ready for the construction to begin on December 15. It is to be finished by Feb. 1 so Bruce can get all the boats etc. back in place by Feb. 15.</p> <p>The 1871 is starting a Campaign, and John Curtin is heading up the first meeting on Friday, Dec. 10.</p>	
<p>13. OLD BUSINESS:</p>	<p>Ludlow noted that the new computerized log-in is expected to be ready for January 1 if Nick Anderson gets it done.</p>	
<p>14. NEW BUSINESS</p>	<p>The EC discussed the date for the January meeting, and agreed there would be no meeting in February.</p> <p>Ludlow noted that Brendan has resigned as House Committee Chair – and the EC thanked him for a job well done.</p>	<p>The next EC meeting will be January 18, 2011.</p>

ADJOURNMENT: President Miller adjourned the meeting at 8:05 p.m.

Respectfully submitted,



John B. Reiss, Secretary

**GOVERNANCE  
SEVEN STEPS TO BUILD THE EC TEAM**

**1. VEST ALL POLICY AND EXECUTIVE LEVEL DECISIONS WITH EC**

- Authority is located in one place
- No more room for blaming individuals
- Decisions reflect agreement of leaders

**2. EXPECT OFFICE-HOLDERS TO EXECUTE, BE RESPONSIBLE FOR DESIRED RESULTS**

- Duties and roles are spelled out
- Planning and budgeting specify desired results
- Goals, standards and measures reflect other desired results

**3. EXPECT COO TO COORDINATE AND ASSIST OFFICE-HOLDERS**

- Makes sure it happens
- Provides resources and solve problems where needed

**4. FOLLOW A PROCEDURE FOR DEALING WITH NEW PROBLEMS—FOR WHICH THERE IS NO POLICY OR PRECEDENT**

- Timely decisions
- Review and codification by EC

**5. BE WILLING TO BE A TEAM**

- Agreeing on a path and method of managing
- Find common ground

**6. AGREE ON SOME TEAM BEHAVIORS**

- Decisions are final
- One story emerges
- No more side deals or interpretations
- EC represents the whole club

## **7. HELP EACH OTHER SUCCEED**